AGENDA

In The Life Atlanta, Inc.
August 26, 2002
7:00 p.m. – 9:30 p.m.

Introductions		5 mins
Committee Breakout		45 mins
Committee Reports	Candlelight Vigil Club Outreach/Pride Pass Logistics Opening Ceremony Picnic Pride Book Pride March Promotion/Marketing/Website Registration Sponsorship Vending Workshop Youth Involvement	60 mins
Schedule Next Meeting		5 mins

828 West Peachtree Street • Suite 207 • Atlanta, GA 30308

Agenda – February 27, 1999

1. Review of Previous Minutes

2. Officer and Committee Reports

- *2.1. Co-Chair Report*
- *2.2. Executive Director Report*
- *2.3. CFO Report* - must submit in writing this week

3. Old Business

- ✓ *3.1. Hotel Contract*
  - Reiteration of deadlines and financial obligations
- ✓ *3.2. Bylaws Revision*
- ✓ *3.3. Sponsorship Packet* - Mellonee
  - Assessment of Membership Levels
- ✓ *3.4. Bayard Rustin Report*
- ✓ *3.5. Graphics*
  - Logo Copyright
  - Electronic Copy of the Logo
- ✓ *3.6. Incorporation Fees* #5 paid by Darryl!

4. New Business

- ✓ *4.1. Website Update* info to [redacted] Edwin on 3/10
- ✓ *4.2. Lynwoodt Jenkins Documentation* Darryl / Mellonee
- ✓ *4.3. T&E Contract*
- ✓ *4.4. Fundraising*
  - ✓ Beer Tent
  - ✓ Grant Writing Workshop
- ✓ *4.5. Board Candidates* TABLE
  - Candidate Letter
  - Candidate List
- ✓ *4.6. Retreat*
  - Schedule, Logistics and Costs

4.7 Budget

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1. Review of Previous Minutes

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   - 2.1 Co-Chair Report
   - 2.2 Executive Director Report
   - 2.3 CPO Report

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   - 3.1 Holey Contract
     - Reiteration of deadlines and financial obligations
   - 3.2 Bylaws Revision
   - 3.3 Sponsorship Packet
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   - 3.4 Bayard Rustin Report
   - 3.5 Graphics
     - Logo Copyright
     - Electronic Copy of the Logo
   - 3.6 Incorporation Fees

4. New Business
   - 4.1 Website Update
   - 4.2 Lynwood Jenkins Documentation
   - 4.3 T&S Contract
   - 4.4 Fundraising
     - Beer Tent
     - Grant Writing Workshop
   - 4.5 Board Candidates
     - Candidate Letter
     - Candidate List
   - 4.6 Retreat
     - Schedule, Logistics and Costs

MEETING AGENDA **THE HAUSEMAN GROUP**

Meeting Description IN THE LIFE ATLANTA

Results Desired REPORTS - TASK LIST

Date 1-23-99 **Time** 12 NOON **Location** ATLANTA LAMBDA CENTER

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
12 NOON	2 PM				

Persons Attending	
1	Mellonee
2	Edwin
3	Daryl
4	Flavor
5	Yukuya
6	Reggie
7	Malik
8	
9	
10	

Items To Be Discussed		✓
*1	OFFICER COMMITTEE REPORTS - CO-CHAIR, EXEC. DIR-PLANNING, TASK ASSIGNMENTS	✓
2	**OLD BUSINESS**	
3	PLANS, GOALS, TASK FOR 1999	✓
4	BY-LAWS REVISION (MARCH??) Finished by March	✓
5	TREASURER DUTIES Malik to take on	✓
6	**NEW BUSINESS**	
7	HOTEL CONTRACT ✓ *. Nomination for Co-Chair	✓
8	EXEC. DIRECTOR DUTIES & RESPONSIBILITIES	✓
9	SPONSORSHIP PACKAGES	✓
10	ITLA STRUCTURE-RESULT BAYARD RUSTIN	✓

TASK LIST		Person Responsible

IN THE LIFE ATLANTA
PLANS, GOALS & TASK 1999

MELLONEE RHEAMS

PLANS:

A COMMIITMENT TO CONTINUE DEVELOPING A SOLID STRUCTURE FOR ITLA THAT WILL SERVE AS A MODEL TO OTHER GRASSROOTS ORGANIZATIONS WITHIN OUR COMMUNITY.

MODEL STRUCTURE

- INDIVIDUAL RESPONSIBILITY
- INDIVIDUAL COMMITMENT
- SCHEDULING- TIME/MANAGEMENT/PERSONAL

GOALS:

IMPROVE THE OVERALL IMAGE OF ITLA - & IT'S INCLUSIVENESS

GOAL DEVELOPMENT

- ORGANIZATION INCLUSIVENESS
- ORGANIZATION AWARENESS
- ECONOMIC DEVELOPMENT
- REPRESENTATION

TASK:

ACTIVELY SEEK CORPORATE AND INDIVIDUAL SPONSORSHIP $$$

ACTIVELY INCOURAGE WAYS OF COALITION BUILDING WITH IN OUR COMMUNITY, WITH OR WITHOUT OUR ALLIES.

MEETING AGENDA

In The Life Atlanta, Inc.

Meeting Description ITLA PLANNING COMMITTEE MEETING

Results Desired SET ITLA EVENTS TASKS & DEADLINES

Date JUNE 20, 1996 Time 7:00 PM Location AID ATLANTA

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
7:00 PM	9:00 PM				

Persons Attending	
1	Kick Off - is the Media event, (Host Hotel)
2	* Press invitation ! *
3	Mayor will speak
4	
5	
6	
7	
8	
9	
10	

Items To Be Discussed		✓
1	MEETING OVERVIEW	
2	SUB COMMITTEE ASSIGNMENTS	
3	SUB COMMITTEE ORGANIZATIONAL MEETINGS	
4	Q & A	
5		
6		
7		
8		
9		
10		

Materials Needed		Person Responsible

AGENDA

In The Life Atlanta, Inc.
February 17, 2003
7:00 p.m. – 9:30 p.m.

Introductions		5 mins
Volunteer Appreciation Event	**When: March 15, 2003.** **Where: Rico's View on Ponce**	10 mins
Committee Reports	Candlelight Vigil	60 mins
	Club Outreach/Pride Pass	
	Interfaith Service	
	Logistics	
	Opening Ceremony	
	Picnic	
	Pride Book	
	Pride March	
	Promotion/Marketing/Website	
	Registration	
	Sponsorship	
	Vending	
	Workshop	
	Youth Involvement	
Next Meeting	**March 17, 2003**	

Imani Evans/El Garner
Event Planning Committee
In The Life Atlanta

July 7, 2003

The following is a proposal for **Opening Ceremony**

I. TIMING

The date scheduled is Friday August 29, 2003.
The time will be from 6:30 p.m. – 9:00 p.m. (see Agenda below)

II. LOCATION

? Room
Sheraton Colony Square Hotel

III. COST

$895.00 (see attached budget estimate)

IV. MISC.

AGENDA:

Timing is approximate

- Meet & Greet/Refreshments **(6:30 – 7:00)**
- Opening blessing/prayer by Rev. Zina Vena **(7:00 – 7:05)**
- Pouring of Libation by Rev. Zina Vena **(7:05 – 7:10)**
- Welcome (ITLA) **(7:10 – 7:20)**
- Speaker/Proclamation (Mayor?) **(7:20 – 7:35)** – need confirmation
- Performance: Drum Sista's **(7:35 – 7:45)**
- Performance: Janiece Thompson (Singer) **(7:45 – 7:55)**
- Performance: Adodi Muse? (Singers) **(7:55 – 8:05)** – need conf.
- Performance: Drag King (TBD) **(8:05 – 8:15)**
- Performance: Drag Queen (TBD) **(8:15 – 8:25)**
- Announcements (ITLA) **(8:25 – 8:35)**
- Closing remarks (ITLA) **(8:35 – 8:45)**

V. FOOD

- Chilled Platter of Fresh Seasonal Fruits (for 25 persons)
  (Served with Fruit Yogurt Sauce) **$112.50**
- Array of Imported and Domestic Cheeses (for 25 persons)
  (Fresh Fruits and Berries)
  (Served with French Baguettes and Water Crackers) **$137.50**
- Swedish Meatballs (50 pieces) **$125.00**
- Petite Quiche (50 pieces) **$125.00**
- Buffalo Chicken Wings with Celery and Bleu Cheese
  (50 pieces) **$125.00**

In 2002 the In the Life workshop committee approved 32 workshop proposals.

Results and comments taken from the evaluations:

110 evaluations returned.
Workshops poorly attended
Workshops offered too early in the day
Workshop poorly advertised and many people did not know the workshops were being offered.
Five speakers did not show up

Health fair went well, participation could pick up
Suggest ITLA continue the holistic health fair portion of the health fair.

Strategy to rectify workshop issue

Advertise workshop more

With in the hotel (develop hand bills promoting the workshop)
During events prior to BGP
Post signs in clubs and at parties (to be done during outreach)

Workshop will begin at 1:30 after luncheon and end around 4:00
Workshop will take place Saturday & Sunday

2002 Workshop categories	Ranking	# attending
S&M session	#1	34
Family issues – Parenting	#2	20
Relationship building	#3	18
Spirituality	#4	15
Transgender issues	#5	10
HIV prevention	#6	09
Leadership Development	#7	08
Youth issues	#8	2
Aging	#9	2

2003 workshop categories

Gender Issues – i.e.,-Women & Men issues
Community building
Youth issues
HIV wellness & other health related issues
Transgender
Other

The format for workshop proposals will be:

Category for submission (see category listing
Name of organization

Name of presenter(s)
Workshop description Limit it to 700 words.
Goals & objectives

Emails will be accepted but hard copies must be mailed in to ITLA and received **July 31.2003** (list mailing address)
All workshop will be one hour long
Deadline for submission of workshops is July 31st.
Please send picture and bio

Budget for workshop committee 2003

1000.00	Scholarships for youth	TB Raised Letter to agencies
500.00	Volunteer T-shirts	TB raised during bar outreach
500.00	Materials needed for workshop presenters –	General budget
200.00	Misc. items (badges,ribbons	General budget
100.00	Printing of materials for workshops ie., Signs etc.	General budget
$2300.00	Total amount requested.	

Pride Passes
I suggest ITLA offer 2 types of pride passes
1st - being cheaper- assess to clubs, workshops, and ITLA regular events. $10.00
2nd – more expensive – private parties, VIP events, luncheon, clubs, workshops and clubs & Pride suvenior. 100.00

Beginning Feb,- 2003, ITLA establish an outreach committee to begin fundraiser for 2003 BGP

Meeting Topics

Hospitality Suite

Health Fair

SpeakFire!

Volleyball Tournament

Other Opportunities

PO Box 7206 ▼ Atlanta, GA 30357-0206 ▼ 404 872 6410
www.inthelifeatl.com
Proud member of the International Federation of Black Prides

HEALTH FAIR;

MARCH 6th CONTACT TONY

=

HOSPITALITY SUITE; LARGE SUITE

+ GET ROOM NUMBER FROM HOTEL
3-4 KEYS

+ AID ATLANTA TO PRINT UP FLYERS.
TBA

- + LARGE GARBAGE CAN

+ VIEW SUITE + SETUP ICE
CHECK ON TV COMPATIBILITY W/ VCR OR DVD INTERNET ACCESS

+ T-SHIRTS 200 FOR 7th MARCH

+ AID ATLANTA PICNIC - POSSIBLY ~~SAT~~

+ VOLUNTEER T-SHIRTS

+ COOKOUT W/ AID ATLANTA

PO Box 7206 ▼ Atlanta, GA 30357-0206 ▼ 404 872 6410
www.inthelifeatl.com

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C. Committee Reports

Advertising & Promotions:

- Ad & Promo is combined with that of Arts and Graphics.
-Aid Atlanta has offered to pay for an ad in Southern Voice. This ad is contingent upon the following requirements. The ad must make mention of that organizations "Deeper Love Workshop" series and must also state that the ad is paid for by said organization.
- All print material reflecting ITLA must be Board approved.
- Committee requests operating budget.
- Treasure requests projected cost from each committee, which should include and itemized account of monies requested.
- Committee request Website access (is it up and running yet?), executive director to advise, and also requests if anyone has access to an Internet Website please post tentative schedule of events.
- Request for operating budget echoed by other committee's.
- Committee stresses need for ITLA Stationary & Envelopes. This should be forthcoming as a result of pending Board meeting, (July, 17, 1997), as per executive director.

Candlelight Vigil:

- Location: Martin Luther King Center For Nonviolence, Auburn Ave..
- Date: Thursday August 28, 1997
- Time: 7pm to 9pm. (6pm to 9pm setup and breakdown)

Cultural Arts / Health Fair:

- Location: Sheraton Colony Square
- Date: Saturday August 30, 1997
- Schedule: 9am - 2pm Workshops / Health Fair
2pm - 9pm Cultural Arts

Fundraising Subcommittee:

-See enclosed report.
-Suggestion from the floor that item #2(Dinner) be changed to a brunch.
- Requested quick decision on item #3 (Raffle), tickets providing space for the following info; name, address, & phone would have to be printed. Initially the plan was to hold raffle for locals with drawing to be at the Kickoff Reception. After minimal discussion it was agreed that the raffle should be open to all, and therefore the drawing is now slated to take place during the Family Reunion Picnic. There was an emphasis on seeking multiple donations of prize

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- Date: Thursday August 28, 1997
- Time: 7pm to 9pm (4pm to 9pm setup and breakdown)

Cultural Arts/ Health Fair

- Location: Blocton Center Square
- Date: Saturday August 30, 1997
- Schedule: 9am - 2pm Workshops / Health Fair
2pm - 6pm Cultural Arts

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-Suggestion from the floor that item #2(Dinner) be changed to a brunch.
- Requested quick direction on item #3 (raffle). Initially the plan was to hold raffle for tickets with drawing to be at the Kickoff Reception. After ongoing discussion it was agreed that the raffle should be open to all, and therefore the drawing is now slated to take place during the Sunday Reunion Picnic. There will be emphasis on seeking tangible donations of prize

materials, as well as "usefulness" of such, ie: microwave oven, TV, etc...

****

There was a break for welcoming and introductions of new committee members .

****

Worship Service:

- Location: Sheraton Colony Square - Host Hotel
- Date: Sunday August 30, 1997
- Time: 11am

- This will be an Interfaith Service.
- The Committee is in the mist of contacting clergy who minister to the community, see enclosed memorandum.

Family Reunion Picnic:

- Location: Perkinson's park
- Date: Sunday August 30, 1997
- Time: 2pm to 8pm (11am to 8pm setup and breakdown)

- Bruce Williams will work on securing permit for park from the city's parks department..
- Food and Beverage vending is a consideration. Last year people came unprepared which proved to be profitable for ITLA.

Kickoff / Welcome Reception:

- Location: Sheraton Colony Square - Host Hotel
- Date: Friday August 29, 1997
- Time: 8pm to 10pm

- Everett White will be working with Tony on securing a keynote speaker.
- Mayor Bill Campbell's presence will formerly be requested (he agreed to appear back in June during Gay Pride as he passed by the beer tent which ITLA staff worked along with Lambda). If he and or his should decline ITLA's invitation then one shall be extended to Mr. Arrington, this is an election year and we should use this to our advantage.
- Our executive director, has been meeting (and will continue to meet) with prominent local political figures to gain their support and clout behind this celebration. Thus far he has met with Joe Beasly, President of the Rainbow Coalition in Atlanta. Tomorrow he is Scheduled to meet with Stu Acub, Director of the AFCIO.
- Everett White and Bruce Williams will work together on drafting letter requesting the proclamation for Atlanta's Sesquicentennial (150th "Birthday" of the City of Atlanta), Celebration, of which ITLA is a recognized organization.

*****

No other committees with information to report.

****

D. Treasures Report

- Expense report for ITLA pride weekend '96 distributed, to be used as a guide for current committee's (copy enclosed).

- Profits from beer tent at Gay Pride weekend still pending, with two week post sales waiting period expired figure should be forthcoming.

- No change in account balance, which remains at $ 855.05

E. Old Business

-On the issue of security it was stated that ITLA should have it's own internal security force to work with that of the hotel's. If a situation should arise that we can contain without involving the hotel's security department this would be to our advantage. This internal force will also help to ensure safety at the Family Reunion Picnic.

- By law ITLA is required to have one police officer on duty for every 150 people who attend the Family Reunion Picnic, last years labor cost in this area was $25 per officer, per hour. Furthermore as stipulated by permit's issued by the City of Atlanta, the afore mentioned officers must be on duty from the beginning of the event through it's close. Also note that last year the officer's were rather flexible, meaning that when the attendance at the picnic declined one officer left, which saved the organization money. In addition given the fact that ITLA is a recognized organization of the Sesquicentennial Celebration the Atlanta Police Department should be that much more accommodating.

F. New Business

-Overflow hotel's - Marriott Midtown to be contacted for rates.

-Distribution of Committee Task sheets (still available upon request).

Meeting brought to an early close, to allow committee members to meet.

* = minutes for the meeting of July 9, were inadvertently dated July 16th, corrected copies available upon request.

** = the cost figure for a double occupancy room was previously listed in error as $85, the correct figure is $89.

No other committees with information to report.

****

D. Treasurer's Report

- Expense report for ITLA pride weekend '95 distributed, to be used as a guide for current committee's (copy enclosed)
- Profits from beer tent at Gay Pride weekend still pending, with two week post sales waiting period expired figure should be forthcoming.
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F. New Business

-Outdoor band's - Piedmont Park. Midtown to be contacted for rates.

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MEETING NOTES

- Flavors unanimously voted Co-Chair

- Goals: Individual goals for our work w/in the organization
  1. breakdown goals, plans, tasks
  2. make copies for everyone

- By-Laws
  1. get disk from Mellonee
  2. have initial document for review in Feb meeting
  3. have final document for approval in March meeting

- CFO/Treasurer
  1. $1,939.00 as of 12/30
  2. written report at next meeting
  3. Malik responsible

- Get copy of contract from Danyl on Monday
  1. respond by 12:00 Tuesday night
  2. leave voice mail for Danyl
  3. also e-mail to inthelife@mindspring.com

- By-Laws:
  1. address the issue of spokesperson authority
  2. send out existing by-laws to everyone
  *3. send out list of questions to everyone to help refine thinking in by-laws
  4. send out revised by-laws prior to next meeting
  5. seats earmarked for organizations' leaders, generalize the types as/op names of orgs: Etaré

MEETING NOTES

MEETING NOTES

IN THE LIFE ATLANTA
PLANNING COMMITTEE AGENDA
23 JULY 1997

A. COMMITTEE REPORTS

Advertising&Promotions/Arts&Graphics

Candlelight Vigil

Community Liaison/Volunteer Coordination

Cultural Arts Festival/Health Fair

Family Reunion Picnic

Fundraising Subcommittee

Kickoff/Welcome Reception

Worship Service

Vending

B. Treasurer's Report

C. Other Fundraising--Speakfire

D. Old Business

E. New Business

IN THE LIFE ATLANTA
PLANNING COMMITTEE AGENDA
23 JULY 1997

A. COMMITTEE REPORTS

Advertising/Promotions/Arts&Graphics

Candlelight Vigil

Community Liaison/Volunteer Coordination

Cultural Arts Festival/Health Fair

Family Reunion Picnic

Fundraising Subcommittee

Kickoff/Welcome Reception

Worship Service

Vending

B. Treasurer's Report

C. Other Fundraising--Speakers

D. Old Business

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IN THE LIFE ATLANTA
BLACK LESBIAN AND GAY PRIDE
1997

Minutes of July 16th Planning Committee Meeting

Passing of the sign-up sheet.
Distribution of Adgenda (copy enclosed).
Minutes for the meeting of July 09, 1997* disbursed.

Meeting is called to order by executive director, Tony Daniels.

A. Host Hotel Update

- The Sheraton Colony Square (14th ST.), is the official host hotel. The telephone number for reservations is **1-800-325-3535,** locally guests can call **404-892-6000.**
- Nightly room rates are as follows: $75. Single, $89** double, $95 triple, & $105 quad.
- The keyword for guests booking rooms is "**BLACK GAY PRIDE".**

****

The tentative schedule of events for pride weekend is as follows:

Thursday, August 28, 1997	Candlelight Vigil
Friday, August 29,1997	Kickoff / Welcome Reception
Saturday, August 30, 1997	Cultural Arts Festival & Health Fair
Sunday, August 31, 1997	Interfaith Worship Service & Family Reunion Picnic (bring your children)

B. Logo

Negotiation results

- Tentative agreement ITLA forgoes all poster rights, in exchange for out right ownership. In addition 10% of all proceeds derived from the t-shirt sales will be paid to the artist.

Official unveiling

- To take place during the July 26, 1997 Speakfire, ITLA fundraising event. There will be a limited quantity of T-Shirts on hand this evening.
- There will be two different shirts available for purchase during pride weekend, one with each of the following bylines (see enclosed):

IN THE LIFE ATLANTA
BLACK LESBIAN AND GAY PRIDE
1997

Minutes of July 16th Planning Committee Meeting

Passing of the sign-up sheets
Distribution of Adgenda (copy enclosed)
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Meeting is called to order by executive director, Tony Daniels

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- The Sheraton Colony Square (14th ST.), is the official host hotel. The telephone number for reservations is 1-800-325-3535, locally guests can call 404-892-6000.
- Nightly room rates are as follows: $75 Single, $95* double, $95 triple, & $105 quad.
- The keyword for group booking rooms is "BLACK GAY PRIDE".

****

The tentative schedule of events for pride weekend is as follows:

Thursday, August 28, 1997 Candlelight Vigil

Friday, August 29,1997 Kickoff / Welcome Reception

Saturday, August 30, 1997 Cultural Arts Festival & Health Fair

Sunday, August 31, 1997 Interfaith Worship Service & Family Reunion Picnic
(bring your children)

B. Logo

Negotiation results

- Tentative agreement ITLA forgoes all poster rights, in exchange for one night ownership. In addition 10% of all proceeds derived from the t-shirt sales will be paid to the artist.

Official marketing

- To take place during the July 26, 1997 Speakeasy, ITLA fundraising event. There will be a limited quantity of T-Shirts on hand this evening.
- There will be two different shirt available for purchase during pride weekend, one with each of the following bylines (see enclosed):

IN THE LIFE ATLANTA
BLACK LESBIAN AND GAY PRIDE
1997

Minutes of July 16th Planning Committee Meeting

Passing of the sign-up sheet.
Distribution of Adgenda (copy enclosed).
Minutes for the meeting of July 09, 1997* disbursed.

Meeting is called to order by executive director, Tony Daniels.

A. Host Hotel Update

- The Sheraton Colony Square (14th ST.), is the official host hotel. The telephone number for reservations is **1-800-325-3535,** locally guests can call **404-892-6000.**
- Nightly room rates are as follows: $75. Single, $89** double, $95 triple, & $105 quad.
- The keyword for guests booking rooms is "**BLACK GAY PRIDE".**

****

The tentative schedule of events for pride weekend is as follows:

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B. Logo

Negotiation results

- Tentative agreement ITLA forgoes all poster rights, in exchange for out right ownership. In addition 10% of all proceeds derived from the t-shirt sales will be paid to the artist.

Official unveiling

- To take place during the July 26, 1997 Speakfire, ITLA fundraising event. There will be a limited quantity of T-Shirts on hand this evening.
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BLACK LESBIAN AND GAY PRIDE
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Meeting is called to order by executive Director, Tony Daniels

A. Host Hotel Update

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- Nightly room rates are as follows: $75. Single, $85** double, $95 triple, & $105 quad.
- The location for guests booking rooms is "BLACK GAY PRIDE".

****

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Saturday, August 30, 1997 Cultural Arts Festival & Health Fair

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B. Logo

Negotiations for the

- Tentative we should ITLA logoless all power rights in exchange for our right ownership. In addition 10% of all proceeds derived from the T-shirt sales will be paid to the artist.

Official unveiling

- To take place during the July 30, 1997 Spectrum, ITLA fundraising event. There will be a limited quantity of T-shirts to hand this evening.
- There will be two raffle tickets given to all those in attendance during pride weekend, one will be used of the following raffle (see enclosed).

IN THE LIFE ATLANTA
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1997

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- To take place during the July 26, 1997 Speakfire, ITLA fundraising event. There will be a limited quantity of T-Shirts on hand this evening.

- There will be two different shirts available for purchase during pride weekend, one with each of the following bylines (see enclosed):

C. Committee Reports

Advertising & Promotions:

- Ad & Promo is combined with that of Arts and Graphics.
-Aid Atlanta has offered to pay for an ad in Southern Voice. This ad is contingent upon the following requirements. The ad must make mention of that organizations "Deeper Love Workshop" series and must also state that the ad is paid for by said organization.
- All print material reflecting ITLA must be Board approved.
- Committee requests operating budget.
- Treasure requests projected cost from each committee, which should include and itemized account of monies requested.
- Committee request Website access (is it up and running yet?), executive director to advise, and also requests if anyone has access to an Internet Website please post tentative schedule of events.
- Request for operating budget echoed by other committee's.
- Committee stresses need for ITLA Stationary & Envelopes. This should be forthcoming as a result of pending Board meeting, (July, 17, 1997), as per executive director.

Candlelight Vigil:

- Location: Martin Luther King Center For Nonviolence, Auburn Ave..
- Date: Thursday August 28, 1997
- Time: 7pm to 9pm. (6pm to 9pm setup and breakdown)

Cultural Arts / Health Fair:

- Location: Sheraton Colony Square
- Date: Saturday August 30, 1997
- Schedule: 9am - 2pm Workshops / Health Fair
2pm - 9pm Cultural Arts

Fundraising Subcommittee:

-See enclosed report.
-Suggestion from the floor that item #2(Dinner) be changed to a brunch.
- Requested quick decision on item #3 (Raffle), tickets providing space for the following info; name, address, & phone would have to be printed. Initially the plan was to hold raffle for locals with drawing to be at the Kickoff Reception. After minimal discussion it was agreed that the raffle should be open to all, and therefore the drawing is now slated to take place during the Family Reunion Picnic. There was an emphasis on seeking multiple donations of prize

materials, as well as "usefulness" of such, ie: microwave oven, TV, etc...

****

There was a break for welcoming and introductions of new committee members .

****

Worship Service:

- Location: Sheraton Colony Square - Host Hotel
- Date: Sunday August 30, 1997
- Time: 11am

- This will be an Interfaith Service.
- The Committee is in the mist of contacting clergy who minister to the community, see enclosed memorandum.

Family Reunion Picnic:

- Location: Perkinson's park
- Date: Sunday August 30, 1997
- Time: 2pm to 8pm (11am to 8pm setup and breakdown)

- Bruce Williams will work on securing permit for park from the city's parks department..
- Food and Beverage vending is a consideration. Last year people came unprepared which proved to be profitable for ITLA.

Kickoff / Welcome Reception:

- Location: Sheraton Colony Square - Host Hotel
- Date: Friday August 29, 1997
- Time: 8pm to 10pm

- Everett White will be working with Tony on securing a keynote speaker.
- Mayor Bill Campbell's presence will formerly be requested (he agreed to appear back in June during Gay Pride as he passed by the beer tent which ITLA staff worked along with Lambda). If he and or his should decline ITLA's invitation then one shall be extended to Mr. Arrington, this is an election year and we should use this to our advantage.
- Our executive director, has been meeting (and will continue to meet) with prominent local political figures to gain their support and clout behind this celebration. Thus far he has met with Joe Beasly, President of the Rainbow Coalition in Atlanta. Tomorrow he is Scheduled to meet with Stu Acub, Director of the AFCIO.
- Everett White and Bruce Williams will work together on drafting letter requesting the proclamation for Atlanta's Sesquicentennial (150th "Birthday" of the City of Atlanta), Celebration, of which ITLA is a recognized organization.

*****

No other committees with information to report.

****

D. Treasures Report

- Expense report for ITLA pride weekend '96 distributed, to be used as a guide for current committee's (copy enclosed).

- Profits from beer tent at Gay Pride weekend still pending, with two week post sales waiting period expired figure should be forthcoming.

- No change in account balance, which remains at $ 855.05

E. Old Business

-On the issue of security it was stated that ITLA should have it's own internal security force to work with that of the hotel's. If a situation should arise that we can contain without involving the hotel's security department this would be to our advantage. This internal force will also help to ensure safety at the Family Reunion Picnic.

- By law ITLA is required to have one police officer on duty for every 150 people who attend the Family Reunion Picnic, last years labor cost in this area was $25 per officer, per hour. Furthermore as stipulated by permit's issued by the City of Atlanta, the afore mentioned officers must be on duty from the beginning of the event through it's close. Also note that last year the officer's were rather flexible, meaning that when the attendance at the picnic declined one officer left, which saved the organization money. In addition given the fact that ITLA is a recognized organization of the Sesquicentennial Celebration the Atlanta Police Department should be that much more accommodating.

F. New Business

-Overflow hotel's - Marriott Midtown to be contacted for rates.

-Distribution of Committee Task sheets (still available upon request).

Meeting brought to an early close, to allow committee members to meet.

* = minutes for the meeting of July 9, were inadvertently dated July 16th, corrected copies available upon request.

** = the cost figure for a double occupancy room was previously listed in error as $85, the correct figure is $89.

No other committees with information to report.

****

IN THE LIFE ATLANTA
BLACK LESBIAN AND GAY PRIDE
1997

Minutes of July 23rd Planning Committee Meeting

Passing of the sign-up sheet.
Distribution of Adgenda (copy enclosed).
Minutes for the meeting of July 16, 1997 disbursed.
Distribution of 1997 In The Life Atlanta - Labor Day Weekend Calendar of Events (copy enclosed).

Meeting is called to order by associate executive director, Queen.

Mention and welcoming of guest Joe Crispola of NOW.

Changes to minutes of July 16th - Under Logo Official unveiling. The minutes state that there will be two different shirts available this is not necessarily true.

Overview of Labor Day Calendar of Events

- Candlelight Vigil: produced by Zami and Brother's Back to Back contact person are Victor J. Stewart and Mary Anne Adams

-Kickoff / Welcome Reception: Everett B. White Contact person.

-Cultural Arts Festival and Health Fair: Contact persons at the moment are Queen and Tony

- There will be both a sister's and a brother's gathering to allow for healing and sharing energy of same sex. We will be coming together and partying all weekend. Workshop sessions will include discussions on politics, spirituality, health, and relationships. Different mediums will be used to have these discussions, for example breakout groups or one on one's.

Sister will have about eight to ten community members in a panel like format with questions talking about our lives as African American Lesbians and Bisexuals. There will be drummers and some people may actually be preforming. This program will be similar to one at DC's pride called CLOVE. The major difference is that CLOVE used women form all over the country. We felt as though we have our own set of bad sister's, so those people who will be preforming will all be from Atlanta.

There will be Transgender (male to female) representation on the panel.

- Later on Saturday is Speakfire featuring Erotica at Midnight. The tentative list is as

follows: Tony Daniels
Malik M. L. Williams
Duncan Tieg
Nandi
Queen
Imani

On Sunday is the Interfaith Worship Service at 11am. That afternoon is the Family Reunion picnic at Perkerson's park. The park is off of Deckner - specific directions will be available.

- Vendors will be available / bring your own food, and also bring your children.

-There will be many other happenings during Pride Weekend but these are the official ITLA sponsored events .

- Please feel free to copy and pass this list onto any all interested paries.

- Contact person's for the Cultural Arts Festival and Health Fair should be changed to Queen and Tony who will then further direct all callers appropriately.

A. Committee Reports

Advertising & Promotions:

- Ad & Promo is working on developing several different advertisement options to submit for the Aid Atlanta / Southern Voice ad campaign.

- Q. Can the ad be board approved before the next board meeting?

- A. Yes the Board members can be called, read the ad, and if need be fax or in extreme cases there is a system setup where by a mini-Board meeting can be held to deal with a singular issue.

Candlelight Vigil:

- This committee is not further along than they where last week.

Cultural Arts / Health Fair:

- There will be a fifteen minute meeting after we adjourn here. The purpose of which we hope is to establish a committee chair, so that all who wish to be part of the entertainment for that weekend have one key contact person.

- Getting this itinerary done is going to be the longest part of the work to be done. This itinerary is going to be twice as long as that the weekend itinerary. So we really need to get moving on this.

Family Reunion:

- The permit for the use of Perkerson's Park is on file. Park space has been secured.

- Conversation with the police department as to weather or not we're going to have to pay for security as we did last year has already started. The Officer for that area's precinct is checking into fees, if any.

- There needs to be a date set so that all the following can visit the park together and decide as to what portion of the park to use. Weather or not we'll be using tents, so on and so forth. The groups and or individuals are as follows:

Queen
Tony Daniels
Logistics Committee
Vending Committee
& and those people who will be helping with set up and break down.

- Queen and Tony will adapt their schedules within reason to accommodate the others.

Worship Service:

- In the essence of time this committee will be proceeding with those who are at the table (see memorandum enclosed with minutes of July 16th planning committee meeting.).

Bishop Stephanie D. Williams will be presenting the message on this Sunday, as per the recommendation of Rev. Antonio Jones.

- Congregations are banding together to form a choir to provide worship music for this service.

- Committee request a definite ceiling figure on budget before close of this meeting.

- Committee is advised by co-chairs to present two (2) budgets. One that which shoots for the heaven's (this would include all the items that wish to have on hand) and one that is from the dime store (absolute must have items)

- Committee is planning to have a closed clergy only workshop session entitled "Come Let Us Reason", which is to take place on Friday August 29th at 7pm.

Cultural Arts / Health Fair

- There will be a fifteen minute meeting after we adjourn here. The purpose of which we hope is to establish a committee chair, so that all who wish to be part of the entertainment for that weekend have one key contact person.
- Getting this itinerary done is going to be the longest part of the work to be done. This itinerary is going to be twice as long as that the weekend itinerary. So we really need to get moving on this.

Family Reunion

- The permit for the use of Pedersen's Park is on file. Park space has been secured.
- Conversation with the police department as to weather or not we're going to have to pay for security as we did last year has already started. The Officer for that area's practice is checking into this, if any.
- There needs to be a date set to that all the following can visit the park together and decide as to what portion of the park to use. Weather or not we'll be using tents, so on and so forth. The groups and or individuals are as follows:

Queen
Terry Daniels
Logistics Committee
Vending Committee
& and those people who will be helping with set up and break down.

- Queen and Terry will adapt their schedules within reason to accommodate the others.

Worship Service

- In the essence of time this committee will be proceeding with those who are at the table (see memorandum enclosed with minutes of July 16th planning committee meeting.)
Bishop Stephenson & Wilcox will be presenting the message on this Sunday, as per the recommendation of Rev. Antonio Jones.
- Congregations are bonding together to form a choir to provide worship music for this service.
- Committee requires a definite ending figure on budget before close of this meeting.
- Committee is advised by co-chairs to present two (2) budgets. One that which shores for the heavyn's (this would include all the items that wish to have on hand) and one that is from the dime store (absolute must have items).
- Committee is planning to have a closed clergy only workshop session entitled "Come Let Us Reason", which is to take place on Friday August 25th at 7pm.

- On Saturday there will be an open workshop session entitled "Homosexuality and The Bible" which will include a screening of "All Gods Children". The time for this session is from 1:30pm - 3pm.

- Both programs are to take place at the host hotel.

Kickoff / Welcome Reception:

Guest of Honor list is as follows:

Pat Hussian
Duncan Tieg
Joan Garner
Charlene Chocerin
Henri McTerri

- Still working on keynote speaker.

- A letter has been drafted to get the information about the Pride Weekend Celebration out to all the organizations in town.

- The Labor Day Weekend Calendar of Events will be printed in ETC. Magazine, they are doing a pride guide covering a number of pride celebrations happening after the month of June. The information was faxed to them today (7/23/97)

- In the process of inviting a number of political people, including 6 to 8 members of the city council, the mayor, council members of the district as well as council person's who are active in the les, trans, gay community.

Vending:

- Working on contacting venders who worked last years pride celebration

- Q: What is booth cost for non-profit organizations?

A: Committee has just received hotel floor plan at this meeting, so costs have not yet been determined, and will be forth coming.

B. Treasurer's Report:

- No change bank balance remains at $ 855.05.

- Still no word on profits made at beer tent during Gay Pride Weekend in June.

C. Other Fundraising--Speakfire

- The Pride weekend logo will be unveiled at this event

- The original flyer advertising this event did not denote the either the weekend logo nor the fact that it will be unveiled at this event.

- Tony would like if possible to meet with the Arts & Graphic folk to see if we could manage to have a new flyer ready for distribution on Saturday morning (July 26, the day of the event) to be passed out at the National Lesbian & Gay Conference.

- There is plenty of work to be done for this event

The door will be manned by Kevin

- ITLA needs to have somebody to manage the mailing list.

Someone to greet people in the lobby.

Someone to direct people as they get ff the elevator.
Someone to man the bar.
The Vending committee need be present to ensure that vendor set up is smooth.
People are needed to move furniture out.
And an ITLA information table with both the mission statement and pride weekend itinerary needs to be set up and maned

****

A pause for the aknowledgement and welcoming of Sharon Lane - the artist who created this years pride weekend logo.

- Q: Is there going to be any movement on T-shirts? Banners?

D. Old Business:

- none

E. New Business:

- If anyone knows of any other Gay, Les, Bi, Trans organization interested in building bridges please inform Queen and or Tony, and if we can't manage it into our schedule or Community Liaison Chair Victor J. Stewart can handle it.

- Committees are responsible for meeting or at least talking from Wednesday to wednesday. If this doesn't happen for whatever reason please be honest, don't have us believing something that's not. You need to make decisions bring them back to the planning Committee for approval and then we can move forward!

- T-shirts - there has only been one other bid other than the company that Sharon has recommended that we go with. We need to make a decision so we can go ahead and get our shirts made.

- If you are not on a committee please, please volunteer.

- An announcement from our guest Joe Crispola. "This Saturday there will be a nationwide action against Cheveron stations to protest their Racist policies. Locally the action will be at the Cheveron station located at 2331 Peachtree Rd. South of Lindberg station, at 12 noon thru 1pm. Joe Beasley will be attending this action so your presence is requested, for on the following wensday he will be attending the Rainbow Coallition Push. Your presence at this action would help to get Joe Beasly's support behind your celebration. As well as that of the Rainbow Coallition.

- The meeting is now open for committee members to meet.

IN THE LIFE ATLANTA
BLACK LESBIAN AND GAY PRIDE
1997

Minutes of July 30rd Planning Committee Meeting

Passing of the sign-up sheet.
Distribution of Adgenda (copy enclosed).

Meeting is called to order by executive director Tony.

A. Minutes:

- Minutes for the meeting of July 23, to be disbursed at meeting of 08/04/97, there were a few problems in accessing a photocopy machine.

B. Speakfire! Fundraiser:

- results: $386.00 raised for ITLA, thought this was short of the anticpated $1000.00. Never the less the mere fact that ITLA has nearly $400.00 additional dollars is a success in itself.
- volunteer paticipation: extremely poor.
- logo unveiling: all went well, and as planned.

- Next month there are to be two Speakfire events Scheduled, on the 16th and the 23rd. Tony will be out of town on the 16th. So ITLA Planning Committee members need to decied if in fact they want to proceed with the fundraiser. If so we need to be comitted to managing this event with the appropriate care and concern that Tony shows towards the AIDS Survival Project's facility.
- Vending at Augusts Speakfire events will be $25.00 per table.

C. Kickoff/Welcoming Reception Agenda

- To be covered under Sub-Committe Reports.
- Tonight we will forgo Committee reports and make this meeting a work session. Our particular purpose today is to allow committee's to work.

D. Committee Reports

- To be discussed by committee members in work session provided at the end of this meeting.

Breif overview by executive director, Tony.

Worship Service:

- All is progressing along very well.

IN THE LIFE ATLANTA
BLACK LESBIAN AND GAY PRIDE
1997

Minutes of July 30rd Planning Committee Meeting

Passing of the sign-up sheet.
Distribution of Agenda (copy enclosed)

Meeting is called to order by executive director Tony

A. Minutes

- Minutes for the meeting of July 23, to be distributed at meeting of 08/04/97, there were a few problems in accessing a photocopy machine

B. Speakfirst Fundraiser

- results: $280.00 raised for ITLA, thought this was short of the anticipated $1000.00. Never the less the mere fact that ITLA has nearly $900.00 additional dollars is a success in itself.
- fundraiser participation, not only pay
- logo recognition, all were well, and as planned.

- Next month there are to be two Speakfirst events Scheduled, on the 16th and the 23rd. They will be out of town on the 16th. So ITLA Planning Committee needs a need to decided if in fact they what to proceed with the fundraiser. If so we need to be counted to managing this event with the appropriate care and concern that Tony shows towards the AIDS Survival Project's fundraisers.
- Vending at Augusta Speakfirst events will be $25.00 per table.

C. Kickoff/Welcoming Reception Agenda

- To be covered under Sub-Committe Reports
- Tonight we will forgo Committee reports and make this meeting a work session. Our particular purpose today is to allow committee's to work

D. Committee Reports

- To be covered by committee members in work session provided at the end of this meeting

Brief overview by executive director, Tony

Financials Overview

- All is progressing going very well

Cultral Arts Festival / Health Fair:

- Money is the determing factor of the weekend.

- Imani will be doing an assesment of each committee's A/V needs. The largest forseeable call for such needs will be on Friday evening, at the Reception, Saturday all day at the Cultural Arts Festival/Health Fair, and on Sunday morning at the Worship Service.

We will be utilizing only four of the the hotel's meeting spaces.

Kickoff/Welcome Reception:

- We are charged with getting things done. The next two weeks art most critical, for this ttme will detetimine what we can and cannot do.

Treasurer's Report

- Treasurer's report disbursed (copy enclosed).

-Balance as of July 30, 1997 $2006.42

- Treasurer circulated single copy of budget for committees. Each committe is instructed to write down their dollar amount.

- As per executive director budget must go through Planning Committee before going through board.

- Budget is unacceptable to Worship Committee.

- As per Treasurer the budget is to first be approved by Board then forwarded to Planning Committee, as per ITLA Bylaws.

- Committees were give several opportunities to present itemized budget requests.

-Worship Committee needs at least $300 ro organ rental.

- Committees should submit itemized budget to be forwarded to Board, who will then decied item by item.

- Suggestion from the floor; in the future each committee should keep track of all tasks which must be met and related costs.

- These systems are in place, but due to the fact that noone wanted to take on the resposibility of Committee Chair, Tony and Queen have been inundated with the responsibility of the entire workload, and essentially have adapted to the Planning Committee.

-Queen emphasizes the use of positive energy and our time. It is possible to make the weekend work. We have to be positive.

- From Fundraising Sub-Committee to Planning Committee, bring us your ideas and we will work on them, you don't have to become a part of this committee if you do not wish to but we could use the ideas.

F. Old Business:

- None.

G. New Business:

- The ITLA('97) weekend itenerary trifolds had to be tossed for no hotel information was listed. In addition the Cultural Arts Festival was listed incorrectly listed as free.

- Picnic Committee Members will have to meet with Charles Colmer (of Logistics) and Board Member Bruce Williams for they have done a lot of the park legwok.

- Kickoff/Welcome Reception will be in the Crown Room of the Coloney Square Hotel, which is located on the top floor. We're going for a high profile opening.

Now we will break into our committees for a work session, as per Tony.

At the end of the evening if you will please give whatever you've come up with, weather or not it is final, to Adrian so we can have it typed. Thank you, Queen.

****

Committee notes received, at the close of work session on July 30th are as follows:

Vending

Projected bugetary requirments;

- $250.00 for table rental if necessary
- Food for our committee to sell
- Members set up food booth at picnic

Cost of booth space;

$25.00 for informational booths
$75.00 for 1 day jewwry, books, food
$125.00 for 2 days (same as above)

- Add solicitation for booth /vendor available space in advertisment.

- Beer booth (Budweiser) for picnic.

In the Life Atlanta
Meeting Minutes
12-20-98 - 12:45pm

Atlanta Lambda Center
828 W. Peachtree St. Suite 207

Attendees: Edwin, Etawe, Eric, Mellonee & Darryl

Officer Committee/Reports

Co-chair - Mellonee passed out a contact information list to all members and expressed the importance of communication.

Exec.Dir - Darryl Update Kwanzaa Celebration @ Wyndham Hotel , expressed sponsors intent however, there has been no actual monies collected. BD discussed and agreed that regardless of other organization contributions ITLA is responsible for the Wyndham Hotel Account. The total money due including tax and gratuities is $375.00. Darryl - expressed that we are starting to receive Hotel Bids for 1999 Black Pride Host Hotel Potentials.

Action Item:
Darryl - will bring to the next mtg **1/23/98** Hotel Reports for 1999 Bids compared to 1998 Wyndham Hotel Rates and charges for a more accurate assessment.

CFO - Darryl gave the checking account balance and a actual print out of our account. Balance of $1,985.61. Indicated that a Deposit was made of $260 which included a GEP check and a city of Atlanta returned deposit check.

Correspondence
No Report

Old Business
Volunteer Appreciation

Mellonee indicated that once again the volunteer appreciation party had a low turn-out combined with it was rainy and also the fact that last year the party was @ Indigo Arts - low turn-out with rain as well.

Treasurer Duties
The checking account and books were handed over to the BD of ITLA until Malik can be contacted about operating as our treasurer for a temporary moment. He had indicated an interest at our last meeting.
Discussion about State Registration, Taxes, Name & Logo Registration

Action Item:
Edwin - will give a report at our next mtg **1/23/98** about Name Logo Registration and he was asked to mail our logo for copyright purposes to our Address: In the Life Atlanta - 828 W. Peachtree St Suite 207 - Atlanta, Ga 30308.

Darryl - will give a report at our next mtg **1/23/98** about State Registration Fees and deadline.

Mellonee - will give a report at our next mtg **1/23/98** about Bank Accounting information with a list of potential Accountants to complete our taxes for the last (3) years.

Exec. Dir/Assoc. Dir

Darryl - inquired about whether or not he is to continue as the Exec. Dir. as suggested by the planning committee giving the fact that the Assoc. Dir (female) Deadra Nesbit resigned. It was suggested that the Bylaws revision should address this situation. It was voted and agreed upon that it was more important that the work gets done effectively & according to schedule rather than rather the Exec. Dir is (male or female)

Darryl will continue to operate as Exec. Dir. For 1999
The Assoc. Dir. Position is still open with potential candidates as indicated by Darryl

New Business

Review Mission/Vision

Mellonee passed out the Mission/Vision statement that was developed at our Board Retreat and asked everyone to review and give thought to what the mission states and indicate were individuals are given the development.

Edwin - announced he would be resigning given the discussion about BD Members not getting paid a conflict of interest. He expressed his love for designing and he didn't want to not be getting paid for his work because of being a BD Member.

Etawe - expressed that as a result of our mission statement that was developed, in conjunction to the Bayard Rustin Rally Meeting that she attended last week at Edwin's is what she envisions as ITLA's mission and vision. She asked for the BD's support around making a statement @ the next Bayard Rustin Rally meeting to suggest ITLA'S involvement with the help of the individuals involved in the current steering committee mtg. around the Planning for the Bayard Rustin Rally.

Plans Goals Task for 1999

Action Item:

Each Board Member - will be responsible for bringing a written statement to our next mtg **1/23/98** to express individual plans, goals & task for 1999 Community and Personal responsibility

Establish Consecutive Mtgs (3) Months

It was voted on and agreed that our next mtgs would be as follows:
4th Saturday's 12noon - 2pm

Jan. 23, 1999
Feb. 27, 1999
March 27, 1999

(Mtgs at the Lambda Center will begin at 12noon **Please bring** any and all reports or statements typed (1) copy for everyone and (1) for our secretary records. Thank You!!!)

Bylaws Revision

Malik had expressed a interest in re-writing the Bylaws to incorporate ideas and other items that

Darryl - will give a report at our next mtg 1/23/99 about State Registration Fees and deadline.

Mellonee - will give a report at our next mtg 1/23/99 about Bank Accounting information with a list of potential Accountants to complete our taxes for the last (3) years.

Exec. Dir/Assoc. Dir

Darryl - input ed about whether or not he is to continue as the Exec. Dir. as suggested by the planning committee giving the fact that the Assoc. Dir (female) Deedra Nesbit resigned. It was suggested that the Bylaws re vision should address this situation. It was voted and agreed upon that it was more important that the work gets done effectively & according to schedule rather than rather the Exec. Dir is (male or female)

Darryl will continue to operate as Exec. Dir. For 1999
The Assoc. Dir. Position is still open with potential candidates as indicated by Darryl

New Business

Mystic Meaning/Vision

Mellonee passed out the Mission/Vision statement that was developed at our Board Ret-eat and asked everyone to review and give thought to what the mission states and indicates were relative/goals are given the development.

Edwin - announces he would be resigning given the discussion about BD Members not getting paid a conflict of interest. He expressed his love for designing and he didn't want to not be getting paid for his work because of being a BD Member.

Renee - expressed that as a result of our mission statement that was developed, in conjunction to the Beyond Limits Rally Meeting that she attended last week at Edwin's is what she envisions as ITLA's mission and vision. She asked for the BD's support around flexibility's statement.

@ the next Beyond Limits Rally meeting to suggest ITLA's involvement with the help of the individuals involved in the current steering committee mtg. around the Planning for the Beyond Limits Rally

Plans Goals Task for 1999

Action Items

Each Board Member - will be responsible for bringing a written statement to our next mtg 1/23/99 to express each individual plans, goals & task for 1999 Community and Personal responsibility

Establish Corporative Mtgs (3) Months

It was voted on and agreed that our next mtgs would be as follows:

4th Saturday's 12noon - 2pm

Jan. 22, 1999

Feb. 27, 1999

March 27, 1999

(Mtgs at the Lundale Center will begin at 12noon Please bring any and all reports or statements typed (1) copy for everyone and (7) for our secretary records. Thanks Youll!)

Bylaws Revision

Malik had expressed a interest in re-writing the Bylaws to incorporate ideas and other items that

have been discussed that would need to be added or deleted for further advancement of ITLA.
Malik's discretion and others whom may desire to work with him.
Darryl - expressed the desire to work on the Bylaws with Malik
Mellonee - stated that she would contact Malik to discuss his interest in depth and commitment.

Board Candidates

Bench mark Goal - MARCH for Bylaws revision review. It was discussed that the Bylaws would need to be rewritten before bringing on new board members.

It was expressed that Board Candidates must have a Resume/References accompanied with knowledge, skills and abilities for the interest of ITLA - Application Form

It was agreed upon by members present that the Bylaws be suspended until Bylaws Revision - MARCH Deadline.

Closing Statement:

Extended an invitation to Eric to discuss NBLGLF Feb 11 - 14, 1999. ITLA'S role - responsibility expected - After the discussion it was agreed that ITLA would volunteer as greeters a min. of 8 hrs with a reduced conference rate of $125.00 each. Potential Buttons would be great as a identifier -EDWIN.

ENTERTAINER - Regina Bell

All BD members need to express to Eric when he can expect the $125 from everyone. ASAP.

Next meeting Jan. 23, 1999 12noon - 2pm
Forward items to put on agenda by Jan. 20, 1999 before 5pm. Or the Agenda will created without input. Remember to bring any report items typed for record and members present.

Thank You,
Mellonee Rheams

In the Life Atlanta
Meeting Minutes
1/23/99 - 12:30 pm

Atlanta Lambda Center
828 West Peachtree St Suite 207
Atlanta, Georgia 30326

Attendees: Malik, Edwin, Darryl, Reginald, Etawe, Mellonee, Eric

Officer Committee Reports:

Co-chair - Updated contact list (see attachment)
Announced Co-chair interest Mr. Eric Flavors - Majority vote - New Co-chair(male)

Exec. Director - No Report

Task Assignments - No Report

Old Business

Plans, goals, task for 1999 - Mellonee & Etawe - submitted and read individual plans, goals and task for 1999. All other Board members did not have items to submit.

By-laws Revision - Mellonee had indicated that she would get the existing By-laws information to Malik ASAP. Malik indicated that preliminary review of By-laws (Feb) with a Final submittal in (March)

Treasurer Duties - Malik was informed of CFO Duties and it was expressed indicating a need for a Financial Report @ each meeting.

New Business

Hotel Contract As a board the contract was reviewed verbally as Darryl indicated key points from the Renaissance Hotel Contract. Xerox copies of the contract were later handed out for review. It was stressed that in the future all information for review would need to be typed and/or Xeroxed for review and records prior to meeting. As a result it was agreed by the members present that any and all changes suggested would be sent from Darryl or faxed to individuals for distribution to others for review and authorization - Respond deadline Midnight January 26,1999 e-mail ITLA.

In the LJE Atlanta
Meeting Minutes
1/23/99 - 12:30 pm

Atlanta Lambda Center
528 West Peachtree St Suite 210
Atlanta, Georgia 30329

Attendees: Malik, Edwin, Darryl, Reginald, Steve, Mellonee, Eric

Officer Committee Reports

Co-chair - Updated calendar (see attachment)
Announced Co-chair interest Mr. Eric Flavors - Majority vote - Interim Co-chair(Malik)

Exec. Director - No Report

Task Assignments - No Report

Old Business

Plans, goals, task for 1999 - Mellonee & Steve - submitted and read individual plans, goals and task for 1999. All other Board members did not have items to submit.

By-laws Revision - Malik/Eric had indicated that she would get the existing By-laws information to Malik ASAP. Malik indicated that preliminary review of By-laws (Feb) with a Final submittal in (March)

Treasury Duties - Malik was informed of CEO Duties and it was expressed indicating a need for a Financial Report @ next meeting.

New Business

Hotel Contract - As a board the contract was reviewed verbally as Darryl indicated key points from the Renaissance Hotel Contract. Xerox copies of the contracts were later handed out for review. It was stressed that in the future all information for review would need to be typed and/or Xeroxed for review and records prior to meeting. As a result it was agreed by the members present that any and all changes suggested would be sent from Darryl or faxed to individuals for distribution to others for review and authorization. Respond deadline Midnight January 26,1999 e-mail ITLA.

In the Life Atlanta
Meeting Minutes Con't

Exec. Director Duties & Responsibilities - Because of situations that had taken place - GEP/EBAH and Holocaust article etc.. It was suggested that Executive Director responsibility guidelines and duties be defined. However, without prior notice of problem addressing the duties immediately at the current meeting was not feasible. It was suggested that guidelines and duties for ED be established and given to Malik for By-law consideration. In writing or submitting information to the press or organizations take *ownership* use **I** instead of **In the Life Atlanta** when items have not been reviewed and accepted by ITLA Board Members.
It was decided that the EBAH joint venture with GEP was out of our community range as a result of what our community indicated a need for Bayard Rustin Outcome.

Sponsorship Packages - Edwin, Mellonee and Eric accepted the responsibility of reviewing the sponsorship information for review before the next meeting

ITLA Structure-Result Bayard Rustin - An opportunity for ITLA *Umbrella organization structure* Representative as a result of Bayard Rustin. Indicated a need and importance for Representatives from other organizations and seats on ITLA Board for presidents or chairs of other groups/community leaders *A Representative Voice.*

In The Life Atlanta, Inc.

Meeting Minutes
January 10, 2002

Opening:
Michael Slaughter called the special meeting of In The Life Atlanta to order at 7:30PM on January 10th in The Center.

Present:

Michael Slaughter	Sharon Hodnett
Kenneth Payne	Sandra Conway
Kirk Surgeon	

Abscent:

Eric Flavors	Darlene Hudson
Cory Punzi	

A. Approval of Agenda
The agenda was unanimously approved as distributed.

B. Approval of Minutes
N/A

C. Open Issues
The purpose of this meeting was to formally welcome new board members and review our agenda for the 2002 General Meeting taking place on January 12th.

D. New Business
Existing board reviewed ITLA goals and objectives, Bylaws, and plans for 2002 with new board members.

We discussed open board positions of CEO and Secretary. Previous board had unanimously decided to not fill the CEO position with new members. We will determine a proper course of action at our next full board meeting.

Reviewed status of our 501c3 and how it affects our fund raising. The board has a goal to have this in place by end of the first quarter.

The Board discussed the need to actively recruit for volunteer and planning committee staff. All members are asked to see out willing individuals to bring them on board for this year's events.

Kirk presented our financial summary for 2001. It was accepted and a unanimous decision was made to make this financial summary available to the public upon request.

E. Agenda for Next Meeting

Agenda for 2002 General Meeting was discussed, modified, and approved. All board members have or will receive an updated copy via email or hand delivery.

Adjournment:

Sharon adjourned meeting at 9:00PM. No date was set for the next meeting.

Minutes submitted by: Michael Slaughter

Approved by: Not yet approved

In The Life Atlanta, Inc.

Meeting Minutes
January 10, 2002

Opening:
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Present:

Michael Slaughter	Sharon Hodnett
Kenneth Payne	Sandra Conway
Kirk Surgeon	

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Eric Flavors	Darlene Hudson
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Minutes submitted by: Michael Slaughter

Approved by: Not yet approved

In The Life Atlanta General Meeting for 2002

1/12/20021
1:00 PM to 2:50 PM
The Center
159 Ralph McGill Blvd. Suit 600

Meeting called by: **Facilitator:**

Note taker:

Attendees:

---------- Agenda Topics ----------		
ITLA Introduction	Mike	10
Discussion:		
Conclusions:		

Action items:	Person responsible:	Deadline:

In The Life Atlanta General Meeting for 2002

1/12/2021
1:00 PM to 3:30 PM
The Center
150 Ralph McGill Blvd. Suit 600

Meeting called by:

Facilitator:

Note taker:

Attendees:

Agenda Topics		
TITLE Introduction	Min:	to:
Discussion:		
Conclusion:		
Action item:	Person responsible:	Deadline:

Introduction of Board Members	Kirk	10

Discussion:

Conclusions:

Action items:	Person responsible:	Deadline:

Review of 2001	Sharon	10

Discussion:

Conclusions:

Action items:	Person responsible:	Deadline:

Programs and Events for 2002	Mike	20

Discussion:

Conclusions:

Action items:	Person responsible:	Deadline:

ITLA Planning Commitee	Kirk	20

Discussion:

Conclusions:

Action items:	Person responsible:	Deadline:

Volunteers	Sharon	10

Discussion:

Conclusions:

Action items:	Person responsible:	Deadline:

Suggestions & Open Discussion	Board	30

Discussion:

Conclusions:

Action items:	Person responsible:	Deadline:

Other Information

Observers:

Resource persons:

Special notes:

In The Life Atlanta General Meeting for 2002

1/12/20021
1:00 PM to 3:30 PM
The Center
159 Ralph McGill Blvd. Suit 600

Meeting called by:	ITLA Board	**Facilitator:**	ITLA Board
Note taker:	Voice Recorder		
Attendees:	General Public		

----- Agenda Topics -----

ITLA Introduction Mission Statement Community Coalition Building	Mike	10
Introduction of Board Members	Kirk	10
Review of 2001 Pride 2001 Financial Summary avail upon request Atlanta Games Inc. Proposal participation Zami Scholarship support Financial Support of "The Center" Recognize 2001 Sponsor – Aid Atlanta Romencine Productions Total You Experience Stand up and Represent 2001 Aid's Walk Atlanta Political Representation in Atlanta City Election	Board	20
Programs and Events for 2002 Fundraising Sponsorship Punks The Movie (pending)	Board	20

In The Life Atlanta General Meeting for 2002

1/12/2002
1:00 PM to 3:30 PM
The Center
159 Ralph McGill Blvd. Suit 500

Meeting called by: ITLA Board — Facilitator: ITLA Board

Note taker: Velez Recorder

Attendees: General Public

Agenda Topics

ITLA Introduction — Mike — 10

Adoption Statement

Community Checkin Duration

Introduction of Board Members — Kirk — 10

Review of 2001 — Board — 20

Profit 2001

Financial Summary avail upon request

Atlanta Classic Inc. Proposed participation

Zeta Scholarship program

Financial Support of "The Center"

Recognize 2001 Sponsor – And Allanta

Remember Predictions

Total Von Experience

Stand up and Represent 2001

ALF's Walk Atlanta

Political Representation in Atlanta City

Election

Programs and Events for 2002 — Board — 20

Fundraising

Sponsorship

Proto The Movie (pending)

Friendship Committee Ball (Valentines Day) Health Fair (planning for 2003 event) Pride 2002 *Tony Daniels Scholarship (tabled)*		
ITLA Planning Committee	Kirk	20
Volunteers	Sharon	10
QA & Open Discussion	Board	30

Other Information

Observers:

Resource persons:

Special notes:

ITLA Planning Committee Meeting Minutes – February 18th 2002 7PM
Atlanta, Georgia

We will also be setting up a meeting with Jimmie Scott regarding the March this week. The march-planning group will be meeting this week and Jimmie wants to incorporate this group into ITLA to eliminate duplication of efforts. Date and Time TDB.

There is a group (DUNAMIS) who is looking into putting on a Black Gay Expo; similar to what DC Pride does each year. They are considering for incorporating this into ITLA as a culminating event, possibly after the Pride March.

MBK, Inc has committed to sponsoring some workshops and events during the weekend. We will need to get more information and coordinate tightly with them on this.

There seemed to be allot of energy and belief that there is allot of money to be tapped in the market.

Several people mentioned at whatever culminating event we choose, that we highly consider the concept of community awards.

ITLA Planning Committee Meeting Minutes – February 18th 2002 7PM
Atlanta, Georgia

Called to order at 7PM by Kirk

Board Members In attendance:

Zandra Conway
Kenneth Payne
Michael Slaughter

Board Member Introductions

Kirk gave overview of the function and purpose of the committee and how often committee meets (Monthly at first for the committee at large). The monthly meeting was described as 'checking in' meeting for the smaller subcommittees who may meet on a more frequent basis.

The group spent some time on selecting a theme for 2002. Eventually, we agreed upon the following theme:

Evolution
'Everything Old Is New Again'

Discussion about the layout of the weekend. We attempted to identity known scheduled events. In the processes, we also began outlining the traditional layout of the weekend. It became apparent that this needs to be further flushed out by the subcommittees.

Brief overview of the subcommittees. Added the following to the list:

Youth Involvement
Pride Book

Wrap up – next meeting of the full committee will be on March 18th 7:00PM at the Renaissance hotel – 25th floor

There is a group (DUNAMIS) who is looking into putting on a Black Gay Expo; similar to what DC Pride does each year. They are considering for incorporating this into ITLA as a culminating event, possibly after the Pride March.

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Several people mentioned at whatever culminating event we choose, that we highly consider the concept of community awards.

ITLA Planning Committee Meeting Minutes – February 18th 2002 7PM
Atlanta, Georgia

Called to order at 7PM by Kirk

Board Members In attendance:

Zandra Conway
Kenneth Payne
Michael Slaughter

Board Member Introductions

Kirk gave overview of the function and purpose of the committee and how often committee meets (Monthly at first for the committee at large). The monthly meeting was described as 'checking in' meeting for the smaller subcommittees who may meet on a more frequent basis.

The group spent some time on selecting a theme for 2002. Eventually, we agreed upon the following theme:

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'What was once old is new'

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Brief overview of the subcommittees. Added the following to the list:

Youth Involvement
Pride Book

Wrap up – next meeting of the full committee will be on March 18th 7:00PM at the Renaissance hotel – 25th floor

Other Items:

Kenneth submitted two $50 checks that he had previously sent to ITLA that were returned by the post office.

Daryl! Moch submitted a $300 check from the dissolution of the Lambda Center.

Kirk, Mike, and Zandra set up a meeting with two committee members to discuss the opportunity to create a video documentary of the pride planning and execution process. This meeting will take place on Thursday, February 21st @ 4:30PM at the Starbucks near Vortex (midtown).

ITLA Planning Committee Meeting Minutes – March 18th 2002 7PM
Atlanta, Georgia

Called to order at 7:15PM by Kirk

Board Members In attendance:

Kirk Surgeon – Executive Director
Sharon Hodnett – Board Co-Chair
Darlene Hudson – Board Member
Michael Slaughter - Board Co-Chair

New member introductions:

Marion Harvey
Ricky Clark
Pam Harris

The meeting was relocated to the Peachtree room on the Conference level due to a scheduling error by the hotel.

Sub Committee Reports:

It was clear that the Board would need to provide some direction in the formation and purpose of the subcommittees. This will take place in the coming week with direct communication to each member of committee to put chairs in place along with developing tasks lists.

- **Sponsorship:** Christie Ayote reports that Jimmie Scott has been in communication with GLAAD for some level or support. It appears that GLAAD is very receptive and will be on board. Great news! **Ricky Clark is now the Chair of the Sponsorship Committee.**

- **Workshops**: The Workshop committee has request guidance from previous years. Sharon will sit on the committee to assist. We will also put up an online poll to get a feel from our community on what types of workshops they are interested in. Michael Slaughter will contact DC Pride to see if they can provide information from polls that they have conducted in the past. **Marion Harvey is now the Chair of the Workshop Committee.**

- **Candlelight Vigil:** The Candlelight Vigil is beginning to take shape with various community members and groups joining together. Pam Harris, Marion Harvey, and Ricky Clark have joined the committee and will work with candlelight vigil. All the above bring considerable resources from the community. Marion is interested in incorporating a 1-hour one-man performance titled "A Day In The Life" into the vigil. He will provide details of the performance. We will need to coordinate staging, lighting, ect to accommodate the performance.

ITLA Planning Committee Meeting Minutes – March 18th 2002 7PM
Atlanta, Georgia

- **Pride March:** The March planning committee met last month and the date of the march was set. It is now confirmed to take place on Monday September 2nd. The next meeting will take place Thursday, March 20th at Georgia Equality. The pride march planning committee is looking for a female co-chair.

June Pride:

ITLA will contact the Atlanta Pride Committee to coordinate staffing a beverage tent at this year's June Pride. This participation will allow ITLA to have a presence at the festival while earning some money in the process. This event will require allot of volunteers to work long hours. Earnings from the event consists of 100% Tips and a percentage of the beverage sales. We may look to partner with another organization to ensure adequate staffing. Kirk will contact The Center to see if there is any interest. We will also be able to distribute information at the beverage tent. ITLA will also look to gather as many volunteers as possible to participate in the Parade.

Note: Two ITLA board members also sit on the board of The Center – Darlene Hudson and Eric Flavors.

Graphic Design Needs:

We need access to graphics design experts for various tasks. A logo to match our theme needs to be designed and accepted by the board ASAP. We will also need flyers and posters designed to distribute at various events and locations to promote Pride 2002. Layout expertise will be needed to layout our souvenir book (pride book). We should prepare and send out a call for submissions.

Banners:

We will need a new airport welcome banner designed and produced. It would be nice to find a sponsor to cover the production costs. Hartsfield prohibits any logos, phone numbers, or advertising on the airport banners. Currently, banners are displayed in the South Terminal baggage claim area. Kirk will confirm the requirements and restrictions for placing a banner at the airport this year. We will also need a smaller banner with our logo to display at events.

Candlelight Vigil:

Pam Harris, Marion Harvey, and Ricky Clark have joined the committee and will work with candlelight vigil. All the above bring considerable resources from the community.

Marion is interested in incorporating a 1-hour one-man performance titled "A Day In The Life" into the vigil. He will provide details of the performance. We will need to coordinate staging, lighting, ect to accommodate the performance.

ITLA Planning Committee Meeting Minutes – March 18th 2002 7PM
Atlanta, Georgia

Film Festival:

Michael Slaughter reported on preliminary discussions to have a small 1-day film festival featuring Black Lesbian and Gay film shorts. Urban World Films (distributors of the Punks the movie) have expressed some interested in assisting.

Preliminary Weekend Schedule Outline

Thursday – August 29th 2002
Candlelight Vigil *'A Day In The Life' – 1hr one man production*
Friday – August 30th 2002
Opening Ceremony *Late Night Open Mic (Speakfire revival?)* *Pupplove – 24 and under* **Clubs & Nightlife**
Saturday – August 31st 2002
Workshops **Clubs & Nightlife**
Sunday – September 1st 2002
Interfaith Service *Black GLBT Film/Video viewing* *Family BBQ* *Brothers w/Sisters 24 and under* *Formal Event w/ community awards ceremony*
Monday – September 2nd 2002
Stand Up and Represent – Black Pride March *Black Pride Expo*

Items in **BOLD** are considered confirmed events. Items in *italics* are suggested events not yet confirmed or no committee assigned.

In The Life Atlanta

Meeting Minutes
May 13th, 2002

Opening:
Michael Slaughter called the regular meeting of the Board of Directors to order at 7:00PM on May15th in Innovox Lounge.

Present:
Cory Punzi, Kirk Surgeon, Kenneth Payne, Michael Slaughter
Guest: Joseph Iarocci

A. Approval of Agenda
The agenda was unanimously approved as distributed.

B. Approval of Minutes
The minutes of the previous meeting were previously unanimously approved as distributed.

C. Open Issues

501c3: Care's General Counsel, Joseph Iarocci attended the meeting to introduce us to the process of filing for our 501c3 recognition. He is volunteering his time and expertise to walk us through this process. He provided us with the complete guide and application. He has received a copy of our By-Laws for review. It was agreed that Kirk will be the point persons and will fill out the application. Joe will need to receive monthly or yearly financial summary for the past 3 years, a copy of our articles of incorporation, and copies of meeting minutes (at least showing one annual meeting a year). Kenneth will assist with review of the By Laws, consulting a senior board member if questions arise.

There will be a filing fee of $500 plus a fee for filing for our EIN number.

Financial Update:

2 Checks presented #1063 for $34 to Bellsouth, and #1064 for $625 to Maurice Cook for WEB/Design down payment. Kirk still needs to research outstanding check# 1054 to Earthlink.

On Line Sales: Michael presented an option to provide sale of merchandise and donations online through our web site using PayPal. While the transaction fees are a bit steep, it does give us the advantage of being insulated from charge backs, which can be for the full amount of a transaction. Kenneth mentioned that Care used a service that was cheaper and he would follow up to see if its something would work for us. A sample worksheet with the rates was sent out via email and distributed at the meeting.

D. New Business

Beer Tent: We received a letter from the Atlanta Pride Committee confirming our handling of a beverage tend at this year's pride event. However, someone wrote in the words "express" on our letter. Kirk will follow up with the Atlanta Pride Committee to get this clarified and worked out.

Web Hosting: Currently we are paying $51 a month to have Earthling host our site. We could move to Dreamhost @ $9.95 a month. If we pay 1 year in advance, we can waive the set up fee of $24.95. We unanimously agreed to move forward with the move to Dreamhost.

Domain Name: www.atlantablackpride.com is an expired domain. We will register atlantablackpride.org and atlantablackpride.net as well. All will point to the same website. Mike will send total cost to register these domains via email.

Georgia Equality Partnership: All agreed to move forward on the partnership with GE. They will act as our fiscal sponsor for this year according the term previously sent out via email.

Film & Video: We received a letter from Frameline Films offering us 50% off of their standard rates to acquire LGBT based films and shorts. Michael will send out a list of what films we have and what we could purchase from them and the associated costs. These would be used for our film and video expo as well as be available to other organizations.

Marketing and Sponsorship: Our committee chair has recently announced that he is unable to continue on due to more immediate personal needs. We will need to find a replacement and re-energize this sub committee ASAP. Gwen Ward has expressed interest. Michael will contact her to determine if she is still interested.

Plastic PRIDE passes: A sample pride pass printed on a plastic card (same as a credit card) was presented to the group for consideration. We have access to the printer for free, but would need to cover supplies such as card stock, print ribbons, and overlay ribbons. The advantage is that this type of card is much more difficult to duplicate, is more durable, and has much more professional and polished look. Downside is the inability to allow clubs to punch the card to prevent multiple admissions. We'll need to discuss if the benefits outweigh this disadvantages.

E. Agenda for Next Meeting
List the items to be discussed at the next meeting.

Adjournment:
Meeting was adjourned at [time] by [person]. The next general meeting will be at [time] on [date] in [location].

Minutes submitted by: Michael Slaughter

Approved by: